



THE UNIVERSITY OF MICHIGAN

STANDARD PRACTICE GUIDE

SECTION:	Human Resources	Number:	201.90
SUBJECT:	Duty Off-Campus	Revised:	12/30/04
APPLIES TO:	Instructional and Primary Staff	Date Issued:	9/1/02
ISSUED BY:	The Offices of the Provost and Executive Vice President for Academic Affairs and Human Resources and Affirmative Action	Review Date:	12/30/08
		Attachment(s)	0

I Policy

When a University Instructional, or Primary staff member's duties require activities at a site away from one of the three campus locations for a period of one month or more, this shall be noted by placing the individual in a Duty Off-Campus (DOC) status for the appropriate period.

II. Regulations and Definitions

- A. The granting of Duty Off-Campus status for instructional faculty shall be reported to the Regents.
- B. Since assignments and salary are continued during the Duty Off Campus period, there is no effect on any of the faculty member's benefits.
- C. See also "[SPG 201.51](#), Remote Location Pay and Reimbursement of Dependent Relocation Costs."