Summer Appointments -- UM Ann Arbor

I. Policy

Tenure track faculty with University-Year (nine-month) appointments are obligated to a period. The nine-month period is comprised of two terms, each of which is four months, with one-month scholarly non-teaching time. Scholarly non-teaching time provides for such activities as course development and preparation, departmental research, committee work, and other assignments, and is usually scheduled for the month of May unless the faculty member is on an ad hoc basis. Scholarly non-teaching time for tenure track faculty who have taught in term II (fall half-term) will be postponed until the month of July.

University policy enables tenure track faculty with University-Year appointments to be granted ad hoc appointments, with compensation at a rate of one-ninth of the faculty member’s University salary.

II. Regulations and Definitions

Tenure track faculty with University-Year appointments may be granted ad hoc summer appointments for research, or service. Authority to approve summer appointments resides with the dean or department head. Approval of a summer appointment is contingent upon the following requirements being met:

1. Obligations of tenure track faculty for nine months of effort under the University appointment.
2. No more than the equivalent of two months of full-time teaching during the summer term.
3. If the appointment is for research, the rules of the funding source (i.e., grantor) must be adhered to, and the appointment and funding must be available. (Project representatives in the Division of Research Administration should be consulted if there are questions regarding grant regulations.)
4. A summer appointment paid using sponsored resources (direct or cost-sharing) is limited to one-half months of a full-time appointment.

III. Procedures
Each school or college is responsible for establishing its own internal procedures.

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