## SPG U-M Standard Practice Guide



201.60

## **Career and Professional Development Programs**

I. Policy

The following offices, in cooperation with operating unit management, will identify, recommend, plan, organize, and administer specific career and professional development programs for University faculty and staff members: Human Resource Development (HRD) of the University Human Resources main campus, Organizational Effectiveness (OE) of the Health System Human Resource Department, and Dearborn and Flint campuses by their Human Resources offices.

## II. Regulations and Definitions

A. Career and professional development programs are available for all job families on a University-wide basis.

B. A faculty or staff member's participation in University career and professional development programs may be required by supervision.

C. Most HRD programs on campus are offered at cost to the department or individuals participating. HRD career development programs and all OE programs at the Health System campus are offered at no cost.

D. Selection for, and participation in, University career and professional development programs is without regard to the non -relevant factors of race, sex, sexual orientation, gender identification, color, religion, creed, national origin, or ancestry, age, marital status, handicap, Vietnam era veteran status, height or weight.

## III. See Procedures at Career and Professional Development Procedures

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