

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
201.68	Human Resources	Moving and Relocation Expenses	2/13/2018	7/31/2005	2/7/2018	2/16/2018	2/7/2022
519.03	Business and Finance	Cash Management Policies (updated links)	2/2/2018	6/30/2008	2/2/2018	2/2/2018	6/30/2012
201.57	Human Resources	Temporary Employmnt	9/26/2017	12/31/2004	9/30/2017	11/3/2017	9/30/2017
601.20	Business and Finance	Music Performance License Fees	8/23/2017	1/31/2003	8/21/2017	8/23/2017	deleted
501.06	Business and Finance	Acceptance of Credit card Payments (deleted - combined with SPG 519.01)	8/22/2017	2/8/2007	8/21/2017	8/22/2017	deleted
519.01	Business and Finance	Treasury Services: Banking, Debt Issuance and Credit Card Acceptance (renamed was Banking and Treasury Services)	8/22/2017	1/21/2006	8/21/2017	8/22/2017	8/21/2021
201.61-1	Human Resources	Temporary Promotion/Salary Adjustment	8/17/2017	12/1/1991	8/16/2017	8/17/2017	8/16/2021
507.01	Business and Finance	Procurement General Policies and Procedures	6/18/2017	12/1/2004	6/2/2017	7/20/2017	7/1/2024
201.69	Human Resources	Tuition Support Program	7/17/2017	12/14/2007	7/17/2017	7/20/2017	7/17/2021
602..08	General Policies	Corporate & Foundation Relations (deleted)	6/21/2017	7/15/1991	6/9/2017	6/22/2017	deleted
602.11	General Policies	Donor Relations (deleted)	6/21/2017	7/15/1991	6/9/2017	6/22/2017	deleted
602.13	General Policies	Major Gifts (deleted)	6/21/2017	7/15/1991	6/9/2017	6/22/2017	deleted
602.14	General Policies	Development Legal Services (deleted)	6/21/2017	7/15/1991	6/9/2017	6/22/2017	deleted
602.15	General Policies	Trusts & Bequests (deleted)	6/21/2017	7/15/1991	6/9/2017	6/22/2017	deleted
603.04	General Policies	University Events (deleted)	6/21/2017	7/26/1991	6/9/2017	6/22/2017	6/9/2022
602.02	General Policies	Gift Acceptance	6/21/2017	7/15/1991	6/9/2017	6/22/2017	6/9/2022
602.04	General Policies	Prospect Coordination	6/21/2017	7/15/1991	6/9/2017	6/22/2017	6/9/2022
602.05	General Policies	Use & Release of Donor & Alumni Information	6/21/2017	7/15/1991	6/9/2017	6/22/2017	6/9/2022
602.06	General Policies	Alumni Directories	6/21/2017	7/15/1991	6/9/2017	6/22/2017	6/9/2022
201.30	Human Resources	Leaves of Absence	5/17/2017	7/1/2005	5/17/2017	5/18/2017	5/17/2021
601.69	General Policies	Tuition Support Program	5/17/2017	12/14/2007	5/17/2017	5/17/2017	5/17/2021
605.01	General Policies	Safety, Health and Environmental Policy (Name change in policy from OSEH to EHS)	5/8/2017	12/1/1989	5/8/2017	5/8/2017	11/3/2019
601.03-3	Information Technology General Policies	Software Procurement and Licensing Compliance (replaces 601.03 and 601.03-1) (new)	4/10/2017	4/10/2017	4/9/2017	4/10/2017	4/9/2021
201.83	Human Resources	Retirement (Department name updates)	4/10/2017	5/1/1991	4/7/2017	4/10/2017	4/7/2021
201.60	Human Resources	Career and Professional Development Programs (Department name updates)	4/6/2017	7/1/2004	3/31/2017	4/10/2017	3/21/2021
201.26-1	Human Resources	Season Days (Reviewed with no changes)	1/3/2017		1/9/2017	1/9/2017	1/1/2021
201.06	Human Resources	Call Back Pay (Reviewed with no changes)	1/3/2017		1/9/2017	1/9/2017	1/1/2021
201.09	Human Resources	Mediation (Reviewed with no changes)	1/3/2017	12/1/1997	1/9/2017	1/9/2017	1/1/2021
201.12	Human Resources	Discipline (Reviewed with no changes)	1/3/2017		1/9/2017	1/9/2017	1/1/2021
201.26-0	Human Resources	Holidays (Reviewed with no changes)	1/3/2017	7/1/2005	1/9/2017	1/9/2017	1/1/2021
201.29	Human Resources	Jury and Witness Pay (Reviewed with no changes)	1/3/2017	7/1/2005	1/9/2017	1/9/2017	1/1/2021

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
201.31	Human Resources	Lunch Periods (Reviewed with no changes)	1/3/2017	7/1/2005	1/9/2017	1/9/2017	1/1/2021
201.36	Human Resources	On-Call Pay (Reviewed with no changes)	1/3/2017	1/3/2003	1/9/2017	1/9/2017	1/1/2021
201.37	Human Resources	Orientation (Reviewed with no changes)	1/3/2017	7/1/2005	1/9/2017	1/9/2017	1/1/2021
201.38	Human Resources	Overtime (Reviewed with no changes)	1/3/2017	7/1/2005	1/9/2017	1/9/2017	1/1/2021
201.52	Human Resources	Rest Periods (Reviewed with no changes)	1/3/2017	7/1/2005	1/9/2017	1/9/2017	1/1/2021
201.55	Human Resources	Shift Permium (Reviewed with no changes)	1/3/2017	1/5/2007	1/9/2017	1/9/2017	1/1/2021
601.31	General Policies	International Travel Policy	12/14/2016	3/6/2012	12/14/2016	12/20/2016	12/14/2021
519.02	Business and Finance	Workers' Disability Compensation	11/2/2016	1/5/2005	11/8/2016	11/8/2016	11/8/2021
601.28	General Policies	Alcohol and Drug Policy	9/21/2016	11/14/11	9/21/2016	9/21/2016	9/21/2018
601.13	General Policies	Identification and Access Control Cards/Identification Photos (formerly Identification Photos; Identification and Access Control Cards)	9/15/2016	6/1/1994	9/15/2016	9/15/2016	9/15/2021
601.28	General Policies	Who Holds Copyright at or in Affiliation with the University of Michigan (Reviewed with no changes)	9/9/2016	9/21/11		9/13/2016	9/9/2021
201.33	Human Resources	Military Reserve Duty Pay	9/1/2016	7/1/2005	5/16/2016	9/1/2016	5/6/2019
201.19	Human Resources	Postdoctoral Research Fellows	9/1/2016	1/1/1986	9/1/2016	9/1/2016	9/1/2020
201.24	Human Resources	Employment of Students	9/1/2016	7/1/2005	6/22/2016	9/1/2016	6/22/2020
201.71	Human Resources	Withholding of Services	9/1/2016	7/1/2005	6/28/2016	9/1/2016	6/28/2020
201.25	Human Resources	Garnishments, Tax Levies and Assignments	9/1/2016	11/1/1992	6/28/2016	9/1/2016	6/28/2020
201.49	Human Resources	Rehire, Reinstatement and Credit for Prior Service	9/1/2016	7/1/2005	7/28/2016	9/1/2016	7/28/2020
201.41	Human Resources	Performance Management (Reviewed with no changes)	9/1/2016	10/1/2011	7/6/2016	9/1/2016	7/6/2020
501.12	Business and Finance	Awards, Gifts, and Prizes (reviewed with no changes)	8/30/2016	4/1/2012			8/26/2020
302.05	Research	Carrels and Lockers (deleted)	8/18/2016	11/15/1989	8/11/2016	8/18/2016	deleted
302.04	Research	Course Reserves (deleted)	8/18/2016	11/15/1989	8/11/2016	8/18/2016	deleted
302.03	Research	Reference Services (deleted)	8/18/2016	11/15/1989	8/11/2016	8/18/2016	deleted
302.02	Research	Book Funds and Purchases for the Collections (deleted)	8/18/2016	11/15/1989	8/11/2016	8/18/2016	deleted
302.01	Research	Loan Privileges (deleted)	8/18/2016	11/15/1989	8/11/2016	8/18/2016	deleted
201.64-0	Human Resources	Vacation	8/3/2016	3/16/2005	8/3/2016	8/3/2016	8/3/2020
404.01	Student Affairs	Policies and Procedures of ther Office of Ethics and Religion (deleted)	7/22/2016	6/30/1986	7/25/2016	7/26/2016	deleted
201.61	Human Resources	Transfer: Promotion, Lateral, Demotion (changed appllies to section)	7/7/2016	7/1/2004	12/17/2015	12/18/2015	12/17/2019
601.07	Information Technology	Responsible Use of Information Resources (Formerly Proper Use of Information Resources, Information Technology, and Networks at the University of Michigan)	6/29/2016	5/25/1990	6/29/2016	6/29/2016	6/29/2021
601.16	Information Technology	Electronic Access to Potentially Offensive Materials (formerly: Policy and Guidelines Regarding Electronic Access to Potentially Offensive Material)	6/27/2016	7/10/1997	6/17/2016	2/29/2016	6/17/2021
601.14	General Policies	Social Security Number Privacy Policy (deleted)	6/27/2016	12/9/2005	6/17/2016	2/29/2016	deleted
601.03-1	General Policies	Management of Copyrighted Software (deleted)	6/27/2016	12/2/1993	6/17/2016	2/29/2016	deleted
601.03	General Policies	Ownership and Use of Computer Software (deleted)	6/27/2016	6/1/1979	6/17/2016	2/29/2016	deleted
512.03	Business and Finance	Telephones in Private Residences and Cellular Telephones (deleted)	6/27/2016	10/21/1999	6/17/2016	2/29/2016	deleted

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
514.04	Information Technology	Tech Tools: Cell Phones and Portable Electronic Resources (reclassified added Information Technology classification (new))	7/1/2016			7/1/2016	
512.02	Business and Finance	Personal Long Distance Phone Calls (deleted)	6/27/2016	2/1/1998	6/17/2016	2/29/2016	deleted
601.07	Information Technology	Responsible Use of Information Resources (reclassified added Information Technology classification (new))	6/27/2016	5/25/1990	12/5/2002	2/28/2016	
601.07-1	Information Technology	Responsibility for Maintaining Information Technology Backup and Recovery Procedures (reclassified added Information Technology classification (new))	6/27/2016	10/30/1997	10/30/1997	2/28/2016	
601.11	Information Technology	Privacy and the Need to Monitor and Access Records (reclassified added Information Technology classification (new))	6/27/2016	9/7/2004	9/7/2004	2/28/2016	
601.12	Information Technology	Institutional Data Resource Management Policy (reclassified added Information Technology classification (new))	6/27/2016	5/3/1994	3/6/2008	2/28/2016	
601.15	Information Technology	Internet Addressing: IP Address Standards at the University of Michigan (reclassified added Information Technology classification (new))	6/27/2016	5/6/1997	5/6/1997	2/28/2016	
601.15-1	Information Technology	Domain Name System Standards at the University of Michigan(reclassified added Information Technology classification (new))	6/27/2016	5/6/1997	5/6/1997	2/28/2016	
601.16	Information Technology	Electronic Access to Potentially Offensive Materials (reclassified added Information Technology classification (new))	6/27/2016	7/10/1997		2/28/2016	
601.19	Information Technology	Identity Misrepresentation (reclassified added Information Technology classification (new))	6/27/2016	1/17/2003		2/28/2016	
601.25	Information Technology	Information Security Incident Reporting (reclassified added Information Technology classification (new))	6/27/2016	7/10/2006		2/28/2016	
601.27	Information Technology	Information Security Policy (reclassified added Information Technology classification (new))	6/27/2016	1/2/2008		2/28/2016	
601.33	Information Technology	Security of Personally Owned Devices That Access or Maintain Sensitive Institutional Data (reclassified added Information Technology classification (new))	6/27/2016	6/10/2013		2/28/2016	6/11/2018
203.01	Human Resources	Basic Long-Term Disability Plan (updated links)	6/27/2016	7/6/2017	2/27/2016	2/28/2016	2/27/2020
203.01-1	Human Resources	Expanded Long-Term Disability Plan (updated links)	6/27/2016	7/6/2007	2/27/2016	2/28/2016	2/27/2020
201.17	Human Resources	Employment Oath	6/16/2016	9/1/1978	6/16/2016	6/22/2016	6/16/2021
201.34	Human Resources	New and Changes Positions	6/16/2016	7/21/2016	6/16/2016	6/22/2016	6/16/2021
201.61-1	Human Resources	Temporary Promotion/Salary Adjustment	6/16/2016	12/1/1990	6/16/2016	6/22/2016	6/16/2021
505.01	Business and Finance	Internal Audit	5/3/2016	9/20/2007	5/5/2016	5/3/2016	5/3/2021
201.57	Human Resources	Temporary Employment	3/10/2016	12/30/04	3/10/2016	3/10/2016	3/10/2020
201.96	Human Resources	Professional Standards for Faculty	1/8/2016	11/8/2013	1/7/2016	1/8/2016	1/7/2020
201.84	Human Resources	EEO/Affirmative Action Policy for Individuals with Disabilities	12/17/2015	3/1/1977	12/17/2015	12/18/2015	12/17/2019
201.61	Human Resources	Transfer: Promotion, Lateral, Demotion	12/17/2015	7/1/2004	12/17/2015	12/18/2015	12/17/2019
201.22	Human Resources	Recruitment and Employment (name changed from Recruitment and Employment Process (Regular))	12/17/2015	10/1/2008	12/17/2015	12/18/2015	12/17/2019
601.24	General Policies	Delegation of Authority to Bind the University to External Agreements on Business and Financial Matters	12/15/2015	7/1/2005	12/7/2015	12/15/2015	12/7/2020
501.10x1	Business and Finance	Travel and Business Hosting Expense Policy (formerly Travel and Business Hosting Expense Policies and Procedures for Concur Users)	12/11/2015	10/15/2009	12/11/2015	15/11/15	12/11/2020
303.04	Research	University of Michigan Technology Transfer Policy	10/27/2015	01/01/2007	10/27/2015	12/4/2015	10/27/2020
605.02	General Policies	Occupational Safety and Environmental Health (deleted)	11/24/2015	12/01/1989	12/4/2015	12/4/2015	deleted

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
601.36	General Policies	Required Reporting in Compliance with the Clery Act and the University's Non-Discrimination, Harassment and Sexual Misconduct Policies (deleted)	12/4/2015	07/01/2015	12/4/2015	12/4/2015	deleted
301.01	Research	Implementation of Regents' Policy Concerning Research Grants, Contracts, and Agreements	12/1/2015	2/17/1993	7/6/2015	12/1/2015	7/6/2020
605.01	General Policies	Safety, Health, and Environmental Policy (formerly Occupational Health and Environmental Health)	11/18/2015	12/1/1989	11/3/2015	11/23/2015	11/3/2019
501.10	Business and Finance	Policy on Effort Certification	11/4/2015	06/01/2005	8/1/2015	11/12/2016	8/1/2019
501.09	Business and Finance	Policy on Retroactive Salary Distribution	11/4/2015	07/01/2005	11/12/2015	11/12/2016	11/12/2019
201.22	Human Resources	Recruitment and Employment	11/5/2015	7/1/2008	10/8/2015	11/12/2016	10/8/2019
601.31	General Policies	International Travel Policy	9/29/2015	3/6/2012	9/29/2015	9/29/2015	9/29/2020
409.01	Student Affairs	University Housing (formerly Housing Division Services)	9/22/2015	10/18/1977	6/1/2015	9/22/2015	6/1/2020
601.09	General Policies	Defense and Indemnification This policy was reviewed in September 2015. No changes were made.	9/16/2015	3/1/1992	2/1/1994	9/18/2015	9/16/2020
601.08	General Policies	University Archives and Records This policy was reviewed in September 2015. No changes were made.	9/16/2015	06/01/1992	06/01/1992	9/18/2015	9/16/2020
601.04	General Policies	Smoking on University Premises This policy was reviewed in September 2015. No changes were made.	9/16/2015	06/01/2011	6/1/2011	9/18/2015	9/16/2020
201.82	Human Resources	EEO Affirmative Action Policy for Disabled Veterans and Veterans of the Vietnam Era This policy was reviewed in September 2015. No changes were made.	9/16/2015	7/15/2005	7/15/2005	9/18/2015	9/16/2020
201.65-1	Human Resources	Conflicts of Interest and Conflicts of Commitment This policy was reviewed in September 2015. No changes were made.	9/16/2015	9/1/1981	7/15/2005	9/18/2015	9/1/2020
201.10	Human Resources	Definitions	8/12/2015	7/1/1988	8/12/2015	8/13/2013	8/12/2019
500.01	Business and Finance	Fiscal Responsibilities	6/30/2015	09/24/2004	7/1/2015	7/1/2015	7/1/2019
501.05	Business and Finance	General Accounts Receivable	6/30/2015	09/24/2004	7/1/2015	7/1/2015	7/1/2019
601.36	General University Policies	Required Reporting in Compliance with the Clery Act and the University's Non-Discrimination, Harassment and Sexual Misconduct Policies	6/30/2015	7/1/2015	NEW	6/30/2015	7/1/2017
520-01	Business and Finance	Acquisition, Use and Disposition of Property (Exclusive of Real Property) (updated links)	6/22/2015	06/07/05		6/23/2015	6/7/2009
507.10-2	Business and Finance	Travel and Hosting Expense Policies and Procedures – Concur User (updated links)	6/22/2015	10/15/2009	7/1/2010	6/23/2015	9/14/2013
507.02	Business and Finance	Imprest Cash Funds (link updates)	6/22/2015	1/17/14	1/17/2014	6/23/2015	1/18/2016
507.01	Business and Finance	Procurement General Policies and Procedures (updated links)	6/22/2015	12/01/2001	6/22/2015	6/23/2015	1/3/2022
303.05	Research	Policy for Research with Human Subjects	6/10/2015	3/28/05	6/10/2015	6/10/2015	6/10/2020
510.01	Business and Finance	Division of Public Safety and Security	5/27/2015	12/01/1989	5/28/2015	5/28/2015	5/28/2020
510.02	Business and Finance	Public Safety Standards (deleted and replaced by updated SPG Section 510.01)	5/27/2015	6/29/1992	5/28/2015	5/28/2015	Deleted
201.15-01	Human Resources	Temporary Removal of Faculty for Lack of Fitness for Duty (new)	5/21/2015	4/26/2015	NEW	5/21/2015	5/26/2020
201.27	Human Resources	Leaves of Absence	4/30/2015	1970s	4/27/2015	4/30/2015	4/27/2019
201.64	Human Resources	Vacation	4/30/2015	3/26/2005	4/23/2015	4/30/2015	4/23/2019
201.27	Human Resources	Emergency Reduction in Operations	4/30/2015	1970s	4/29/2015	4/30/2015	4/29/2019
507.04	Business and Finance	Independent Consultants (deleted)	4/23/2015	6/3/1982	4/24/2015	4/24/2015	Deleted
515.01	Business and Finance	U. S. and Campus Mail Procedures	4/21/2015		4/20/2015	4/21/2015	4/20/2020
507.01	Business and Finance	Procurement General Policies and Procedures	1/6/2014	12/1/2004	1/2/2014	1/6/2014	1/3/2022
501.07	Business and Finance	Research Subject Incentives (formerly Research Subject Fees)	12/17/2014	10/1/2001	12/17/2014	12/17/2014	12/19/2019

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
501.07-1	Business and Finance	Research Subject Incentives (deleted and replaced by SPG Section 501.07)	12/17/2014	10/1/2009	12/17/2014	12/1/2014	Deleted
201.67	Human Resources	Work Schedules	11/18/2014	6/25/1999	11/14/2014	11/20/2014	11/14/2018
201.05	Human Resources	Work Rules and Conditions	11/18/2014	10/1/1998	11/14/2014	11/20/2014	11/14/2018
201.30	Human Resources	Leaves of Absence	10/17/2014	7/1/2005	10/17/2014	10/20/2014	10/21/2019
201.27	Emergency Closure and Emergency Operations Reduction	Emergency Reduction in Operations (Formerly: Emergency Closure and Emergency Operations Reduction)	9/30/2014	9/1/1970	9/30/2014	9/30/2014	9/30/2018
203.05	Human Resources	Retirement Savings Plan	9/26/2014	7/16/2007	9/26/2014	9/30/2014	9/26/2018
201.72-1	Human Resources	Reduction in Force (Instructional Staff)	9/9/2014	3/1/2014	8/11/2014	9/19/2014	8/11/2014
201.93	Human Resources	Modified Duties for New Parents	9/9/2014	3/10/2005	8/11/2014	9/19/2014	8/11/2014
201.80	Human Resources	Emeritus/Emerita Titles	9/9/2014	2/25/2005	8/11/2014	9/19/2014	8/11/2014
302.06	Research	Michigan Historical Collections - Acquisitions	9/9/2014	10/1/1975	8/11/2014	9/19/2014	8/11/2014
302.07	Research	Michigan Historical Collections – Reference	9/9/2014	10/1/1975	8/11/2014	9/19/2014	8/11/2014
201.21	Human Resources	Appointments Specifically Designated "Without Tenure" (Regular Instructional Staff) (deleted)	9/9/2014	11/1/1993	8/11/2014	9/19/2014	8/11/2014
201.39-1	Human Resources	Principles and Practices Governing Tenure for Faculty Members with Divided or Partial Appointments (Regular Instructional Staff) (deleted)	9/9/2014	11/1/1993	8/11/2014	9/19/2014	8/11/2014
201.11-0	Human Resources	Sick Time Pay	6/19/2014	7/1/2005	7/1/2014	6/19/2014	8/1/2019
201.11-1	Human Resources	Sick Leave Plan – Academic Appointments	6/19/2014	8/7/1998	7/1/2014	6/19/2014	8/1/2019
402.01	Student Affairs	International Services, Programs and Responsibilities (formerly International Center Services)	3/19/2014	2/28/1973	3/3/2014	6/13/2014	3/2/2018
201.18	Human Resources	Employment of Non-U.S. Citizens	3/19/2014	2/20/1995	3/3/2014	6/13/2014	3/2/2018
601.35	General Policies	Development of University Policy	3/31/2014	4/1/2014	NEW	4/1/2014	4/1/2019
303.02	Research	Indirect Costs	2/24/2014	6/15/1993	2/24/2014	2/24/2014	2/24/2018
507.02	Business and Finance	Imprest Cash Funds (replaces SPG Section 501.02-1)	1/21/2014	1/17/2014	NEW	1/22/2014	1/18/2016
501.02-1	General Policies	Imprest Cash Funds (replaced by SPG Section 507.02) (deleted)	1/22/2014		1/22/2014	1/22/2014	
601.34	General Policies	Policy on Minors Involved in University-Sponsored Programs or Programs held in University Facilities	1/13/2014	1/13/2014	NEW	1/13/2014	1/12/2018
201.96	Human Resources	Professional Standards for Faculty	11/8/2013	11/8/2013	NEW	11/8/2013	11/8/2017
201.95	Human Resources	Background Screening (formerly known as Pre-Employment Background Checks)	11/6/2013	11/6/2013	11/6/2013	11/6/2013	11/6/2017
201.50	Human Resources	Deleted - Guidelines Related to Tenure Reviews and Reappointment Reviews (Regular Instructional Staff) (incorporated into SPG 201.13, Rules concerning acquiring the protection of Regents' Bylaw 5.09.)	9/20/2013	11/1/1993	10/9/2013		
201.60	Human Resources	Career and Professional Development Programs (Formerly called Training Programs)	9/23/2013	7/1/2004	9/23/2013	10/9/2013	9/23/2017
201.72	Human Resources	Reduction in Force	9/3/2013	2/1/2000	9/3/2013	9/4/2013	9/4/2017
201.45	Human Resources	Protective Clothing and Equipment	8/30/2013		8/30/2013	9/3/2013	8/30/2017
201.19	Human Resources	Postdoctoral Research Fellows	8/22/2013	1/1/1986	8/22/2013	8/22/2013	8/22/2017
606.01	General Policies	Proper Use of Security Cameras (new policy)	6/9/2013	6/10/2013		6/10/2013	6/11/2018
601.33	General Policies	Security of Personally Owned Devices That Access or Maintain Sensitive Institutional Data (new policy)	6/9/2013	6/10/2013		6/10/2013	6/11/2018
201.95	Human Resources	Pre-Employment Background Checks	6/1/2013	6/1/2013		5/30/2013	6/1/2017
601.32	General Policies	External Entity Contracts for Ventral Administration Services or Resources	3/29/2013	3/29/2013		3/29/2013	3/29/2015

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
201.23	Human Resources	Appointment of relatives or Others with Close Personal Relationship or External Business Relationships; Procedures to assure Equal Opportunity and to Avoid the Possibility of Favoritism (Nepotism)	1/3/2013	8/15/2007	1/3/2013	1/3/2013	1/3/2017
201.06	Human Resources	Call Back Pay	1/3/2013		1/3/2013	1/3/2013	1/3/2017
201.83	Human Resources	Retirement	12/1/2012		12/1/2012	12/1/2012	12/1/2015
201.26-1	Human Resources	Season Days	10/8/2012		10/8/2012	10/8/2012	10/8/2017
601.3	General Policies	Payments/Reimbursements to Students for Non-Employment Purposes (update hyperlinks)	6/7/2012			6/7/2012	
501.12	Business and Finance	Awards, Gifts, and Prizes	6/7/2012	4/1/2012	New	6/7/2012	4/1/2016
514.04	General Policies	Tech Tools: Cell Phones and Portable Electronic Resources	5/31/2012	5/31/2012	New	5/31/2012	5/31/2017
601.3	General Policies	Payments/Reimbursements to Students for Non-Employment (update links)	5/1/2012		5/1/2012	5/1/2012	
301.01	Educational Services	Admissions, Horace H. Rackham School of Graduate Studies (removed)			4/17/2012		
500.01	Fiscal Responsibilities	Fiscal Responsibilities	4/9/2012		4/9/2012	4/10/2012	
601.31	General Policies	International Travel	3/6/2012	3/6/2012	3/6/2015	3/8/2012	
201.64	Human Resources	Vacation	3/1/2012		3/1/2012	3/1/2013	3/1/2016
601.3	Administration	Payments/Reimbursements to Students for Non-Employment Purposes	2/3/2012	2/7/2012		2/5/2012	2/7/2017
507.10-2	Purchasing	Travel and Hosting Expense Policies and Procedures – non-Concur Users (Deleted)	1/28/2011	10/15/2009	11/28/1011		
601.29	General University Policies and Procedures	Alcohol and Drug Policy	11/14/2011	11/14/2011		11/14/2011	11/14/2015
201.68	Human Resources	Moving and Relocation Expenses	10/19/2011		10/18/2011	10/21/2011	10/18/2015
201.41	Human Resources	Performance Management	10/18/2011		10/1/2011	10/21/2011	10/1/2015
201.22	Human Resources	Recruitment and Selection of all Regular Faculty and Staff	10/18/2011	11/1/2008	10/1/2011	10/21/2011	10/1/2015
601.28	General Policies	Who Holds Copyright at or in Affiliation with the University of Michigan (replaces SPG Section 601-03-2)	9/21/2011	9/21/2011	9/21/2011	9/21/2011	9/21/2016
601.03-2	General Policies	Ownership of Copyrighted Works Created at or in or in affiliation with the University of Michigan (removed – replaced by SPG Section 601.28)	9/21/2011	9/21/2011	9/21/2011	9/21/2011	9/21/2016
201.89-1	Human Resources	Discrimination and Harassment	9/2/2011		8/25/2011	9/13/2011	8/25/2015
201.24	Human Resources	Employment of Students	9/5/2011		8/22/2011	9/13/2011	8/22/2015
201.37	Human Resources	Orientation	9/5/2011		8/22/2011	9/13/2011	8/22/2014
201.39	Human Resources	Part-Time Employment (reviewed – no change)	9/5/2011		8/22/2011	9/13/2011	8/22/2014
201.89-0	Human Resources	Sexual Harassment	9/5/2011	9/1/1980	8/25/2011	9/13/2011	8/25/2015
201.57	Human Resources	Temporary Employment	8/9/2011		7/27/2011	8/10/2011	0712/2015
201.4	Human Resources	Termination of Employees	7/27/2011		7/18/2011	7/27/2011	7/18/2015
500.01	Fiscal Responsibilities	Fiscal Responsibilities	6/2/2011		5/25/2011	6/2/2011	5/25/2015
601.04	General Policies	Smoking on University Premises	5/27/2011		7/1/2011	5/31/2011	7/1/2012
201.47-1	Human Resources	Recruitment Guidelines for Regular Instructional Staff (deleted)	5/6/2011		5/9/2011		
201.04	Human Resources	Summer Appointments – UM Ann Arbor	3/22/2011	7/1/1987	3/16/2011	3/15/2011	3/16/2014
201.41	Human Resources	Performance Evaluations (deleted)	2/24/2011		2/25/2011		
201.07	Human Resources	Salary Programs	2/23/2011		2/23/2011	2/24/2011	2/24/2015
203.05	Benefits	Retirement Savings Plan	12/16/2010		12/1/2010	12/17/2010	12/1/2014

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
201.11-1	Human Resources and Affirmative Action	Sick Leave Plan-Academic Appointments	12/9/2010		12/9/2010	12/9/2010	12/9/2014
201.64-0	Human Resources	Vacation	11/29/2010		11/16/2010	11/30/2010	11/16/2012
501.11	Business and Financial Services	University Investments and Endowment Funds	10/27/2010		11/1/2010	11/2/2010	11/1/2014
201.30-0	Human Resources	Leaves of Absence	10/26/2010		10/21/2010	11/2/2010	10/21/2013
201.69	Human Resources	Tuition Support Program	10/14/2010		10/14/2010	10/14/2010	
201.11-0	Human Resources	Sick Time Pay	10/14/2010		10/14/2010	10/14/2010	
201.11-0	Human Resources	Sick Pay Plan	10/7/2010		10/7/2010	10/7/2010	10/7/2012
201.69	Human Resources	Tuition Support Program	7/30/2010		7/30/2010	7/30/2010	8/1/2014
201.86	Human Resources	Non-University Employees engaged as Independent Consultants - Form G (Deleted) (Replaced by PeoplePay and SPG Section 507.4)	7/29/2010		7/30/2010	7/30/2010	
507.10-1	Purchasing	Travel and Business Hosting Expense Policies and Procedures for Concur Users - Addition of Appendix A	6/16/2010	10/15/2009	11/4/2009	6/23/2010	9/14/2013
507.10-2	Purchasing	Travel and Business Hosting Expense Policies and Procedures for non-Concur Users – Addition of Appendix A	6/16/2010	10/15/2009	11/4/2009	6/23/2010	9/14/2013
201.19	Personnel	Research Fellows and Senior Research Fellows	4/29/2010		4/29/2010	4/30/2010	4/30/2014
501.07-1	Business and Financial Services	Research Subject Incentives (new section)	12/23/2009	10/1/2009		1/4/2010	10/1/2013
501.04-1	Business and Financial Services	Travel and Business Hosting Expense Policies and Procedures (replaced by SPG sections 507.10-1 and 507.10-2)			1/11/2010		
601.18	Human Resources	Violence in the University Community	12/2/2009	004/01/2003	12/1/2009	12/2/2009	12/1/2012
507.10-1	Purchasing	Travel and Business Hosting Expense Policies and Procedures for Concur Users - Addition of Appendix A	11/4/2009	10/15/2009	11/4/2009	9/14/2009	9/14/2013
507.10-2	Purchasing	Travel and Business Hosting Expense Policies and Procedures for non-Concur Users – Addition of Appendix A	11/4/2009	10/15/2009	11/4/2009	9/14/2009	9/14/2013
201.26-1	Human Resources	Season Days	10/8/2009		9/1/2009	10/9/2009	9/1/2012
201.38	Human Resources	Overtime	10/6/2009		11/1/2009	10/7/2009	11/1/2012
201.26	Human Resources	Holidays	10/6/2009		11/1/2009	10/7/2009	11/1/2012
303.3	Research	Policy Statement on the Integrity of Scholarship and Procedures for Investigating Allegations of Misconduct in the Pursuit of Scholarship and Research	9/16/2009		09/16/209	9/18/2009	9/16/2013
501.7	Business and Financial Services	Research Subject Fees	9/18/2009	1/2/2001	7/1/2009	9/18/2009	9/8/2012
507.10-1	Purchasing	Travel and Business Hosting Expense Policies and Procedures for Concur Users (new section replaces 501.04-1)	9/14/2009	10/15/2009	9/14/2009	9/14/2009	9/14/2013
507.10-2	Purchasing	Travel and Business Hosting Expense Policies and Procedures for non-Concur Users (new section replaces 501.04-1)	9/14/2009	10/15/2009	9/14/2009	9/14/2009	9/14/2013
201.11-1	Human Resources	Sick Leave Plan - Academic Appointments	5/27/2009		5/18/2009	2/28/2009	5/18/2012
201.30-4	Human Resources	Scholarly Activity Leave	5/27/2009		5/18/2009	2/28/2009	5/18/2012
201-11-0	Human Resources	Sick Pay Plan	4/18/2009		4/21/2009	4/21/2009	4/21/2012
201.69	Human Resources	Moving and Relocation Expenses	4/22/2009		4/21/2009	4/22/2009	4/21/2013
201.89-0	Human Resources	Sexual Harassment	3/31/2009	9/1/1980	4/1/2009	4/3/2009	4/1/2012
201.88	Human Resources and Affirmative Action	Notice of Non-reappointment	3/26/2009	3/1/1978	3/26/2009	3/26/2009	3/26/2014
201.11-1	Human Resources and Affirmative Action	Sick Plan Leave – Academic Appointments	3/26/2009	3/1/1978	3/26/2009	3/26/2009	3/26/2014
201.30-2	Human Resources	Sabbatical Leave	1/5/2009		1/7/2009	1/7/2009	1/7/2013
501.4-01	Business and Financial Services	Travel and Business Hosting Expense Policies and Procedures (update mileage rate)	12/21/2008		1/1/2009	12/23/2008	1/1/2010

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
501-10	Business and Financial Services	Policy on Effort Certification (change to procedure web site link)	12/1/2008	6/1/2005	12/1/2008	12/1/2008	6/1/2009
501.9	Business and Financial Services	Policy on Retroactive Salary Distribution Changes (change to procedure web site link)	12/1/2008	4/1/2005	12/1/2008	12/1/2008	7/1/2009
201.22	Human Resources	Recruitment and Selection of all Regular Faculty and Staff	11/12/2008	11/1/2008	11/12/2008	11/12/2008	11/1/2010
201.76	Human Resources	Promotional Openings Program (consolidated into 201.22)	11/12/2008		11/12/2008	11/12/2008	
201.59	Human Resources	Testing (consolidated into 201.22)	11/12/2008		11/12/2008	11/12/2008	
201.47	Human Resources	Recruiting (consolidated into 201.22)	11/12/2008		11/12/2008	11/12/2008	
201.01	Human Resources	Application for Employment (consolidated into 201.22)	11/12/2008		11/12/2008	11/12/2008	
601/27	General University Policies and Procedures	Information Security Policy	10/14/2008	1/2/2008	10/14/2008	10/14/2008	1/2/2012
601.25	General University Policies and Procedures	Information Security Incident Reporting Policy	10/14/2008	7/10/2006	10/14/2008	10/14/2008	7/10/2010
601.12	General University Policies and Procedures	Institutional Data Resource Management Policy	10/14/2008	5/3/1994	10/14/2008	10/14/2008	1/24/2009
303.01	Research	Policy for Research with Human Subjects	9/24/2008		5/21/2008	9/25/2008	5/21/2012
501.7	Research	Research Subject Fees	9/9/2008	1/2/2001	9/8/2008	9/10/2008	9/8/2012
201.69	Human Resources	Tuition Support Program	7/16/2008		7/7/2008	7/18/2008	7/7/2009
601.4	General University Policies and Procedures	Smoking on University Premises	7/16/2008	1/1/1987	7/1/2008	7/16/2008	7/1/2012
201.72	Human Resources	Reduction in Force	6/23/2008	2/1/2000	6/19/2008	6/23/2008	6/19/2010
201.88	Human Resources	Notice of Non-reappointment	6/23/2008	3/1/1978	6/18/2008	6/23/2008	6/18/2011
201.13	Human Resources	Rules concerning acquiring the protection of Regents' Bylaw 5.09 by accumulating years of service	6/23/2008	11/1/1993	6/20/2008	6/23/2008	6/20/2011
502.01	Cashier's Office and Departmental Cash Management	General Policies (consolidated into SPG 519.03)	6/5/2008		6/10/2008		
519.03	Departmental Cash Management and Deposits	Cash Management (name change – formerly “Foreign Check Acceptance”)	6/5/2008		5/22/2008	6/10/2008	6/1/2012
518.01	Controller's Office	Payroll Controls	4/2/2008		4/2/2008	4/7/2008	4/2/2012
601.14	General University Policy	Social Security Number Privacy Policy	3/10/2008			3/12/2008	3/6/2012
601.12	General University Policy	Institutional Data Resource Management Policy	3/10/2008			3/12/2008	1/24/2009
601.25	General University Policy	Information Security Incident Reporting Policy	2/22/2008			2/22/2008	
201.68	Moving and Relocation Expense	Human Resources	2/11/2008		2/1/2008	2/14/2008	2/1/2013
201.85	Non-Appointment Related University Compensation	Human Resources	2/11/2008		2/1/2008	2/14/2008	2/1/2013
201.72	Reduction in Force	Human Resources	2/11/2008		2/5/2008	2/14/2008	2/5/2013
205.01	Authorization for scholarships, fellowships, grants (deleted)	Grants and Awards			1/18/2008		
518.1	Payroll Controls	Payroll Controls	1/28/2008		11/1/2007	2/5/2008	11/1/2011
601.27	Information Security Policy	Information Security	1/2/2007	/02/2007 NEW		1/2/2007	1/2/2012
201.69	Human Resources	Tuition Support Program	12/14/2007		12/14/2007	12/19/2007	8/1/2008
601.26	General University Policies	Employee Use of Mobile Communication Technology Equipment	11/20/2007	1/1/2008		12/19/2007	1/1/2012
201.23	Human Resources	Appointment of Relatives or Others with Close Personal or External Business Relationships; Procedures to Assure Equal Opportunity and to Avoid the Possibility Of Favoritism (Nepotism)			8/15/2007	10/11/2007	6/16/2009
201.35	Human Resources	Non Discrimination			10/1/2007	10/11/2007	10/1/2012

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
505.1	Audit Services	Internal Audit			9/20/2007		
201.9	Human Resources	Mediation – name should have changed 12/30/04 on menu selection and TOC	9/4/2007		9/5/2007	9/5/2007	
		Name OK on section number					
201.69	Human Resources	Tuition Support Program	7/26/2007		8/1/2007	8/1/2007	8/1/2008
501.4-1	Business and Finance	Travel and Business Hosting – Travel/Business Hosting Expense Advance form	7/26/2007		7/26/2007	7/27/2007	7/26/2008
203.1	Benefits Office	Basic Long Term Disability Plan – URL only	7/16/2007		7/16/2007	7/18/2007	7/16/2011
203.1-1	Benefits Office	Expanded Long Term Disability Plan – URL only	7/16/2007		7/16/2007	7/18/2007	7/16/2011
203.2	Benefits Office	Health and Welfare Benefits – URL only	7/16/2007		7/16/2007	7/18/2007	7/16/2011
203.5	Benefits Office	Retirement Savings Plan – URL only	7/16/2007		7/16/2007	7/18/2007	7/16/2011
502.3	Sales and Cash Collections	Michigan Sales and Use Tax – Appendix 2 contact information	7/6/2007		7/5/2007	7/13/2007	
201.27	Human Resources	Emergency Closure and Emergency Operations	5/25/2007		5/1/2007	5/30/2007	5/1/2011
201.72	Human Resources	Reduction in Force	5/25/2007		5/15/2007	5/30/2007	5/15/2011
303.4	Research	University of Michigan Technology Transfer Policy	5/16/2007		1/1/2007	5/23/2007	1/1/2011
519.3	Business and Finance	Foreign Check Acceptance	4/23/2007	4/2/07 NEW		5/3/2007	4/2/2011
501.6	Business and Finance	Acceptance of Credit Card Payments	4/23/2007		2/8/2007	5/3/2007	2/8/2011
201.72	Human Resources	Reduction in Force	3/15/2007		3/19/2007	3/19/2007	2/20/2011
501.4-1	Human Resources	Travel and Business Hosting – Appendix A-1 mileage change	3/5/2007		3/1/2007	3/6/2007	3/1/2008
201.55	Human Resources	Shift Premium – URL Only Change	1/3/2007		1/5/2007	1/5/2007	7/1/2011
201.92	Human Resources	Tenure Probationary Period: Effects on Tenure Clock of Childbearing and Dependent Care Responsibilities	12/14/2006		12/15/2006	12/18/2006	12/15/2010
501.11	Business and Finance	University Investments and Endowment Funds	10/6/2006		9/1/2006	9/10/2006	9/1/2010
201.69	Human Resources	Tuition Support Program	7/27/2006		8/1/2006	7/31/2006	8/1/2007
601.25	General University Policies	Information Security Incident Reporting and Procedures	7/12/2006	7/10/06 NEW		7/18/2006	7/10/2010
201.34-1	Human Resources	Classification and Appointment of Instructional Faculty	5/24/06/6/6/06		6/7/2006	6/7/2006	6/7/2010
602.1	Development	Development Systems Services – replaced by 602.5	3/23/2006		3/28/06 Deleted		
602.16	Development	Planning and Systems – replaced by 602.5	3/23/2006		3/28/06 Deleted		
602.5	Development	Use and Release of Donor and Alumni Information – replaces 602.10 and 602.16	3/23/2006		2/10/2006	3/28/2006	2/10/2010
602.6	Development	Alumni Directories	3/23/2006		2/10/2006	3/28/2006	2/10/2010
601.13	General University Policies	Identification Photos; Identification and Access Control Cards	3/20/2006		3/17/2006	3/27/06 & 3/28	3/17/2010
519.1	Business and Finance	Banking and Treasury Services	2/22/2006	1/21/06 NEW		2/27/2006	1/21/2009
501.4-1	Human Resources	Travel and Business Hosting – Appendix A-1 mileage change	1/30/2006		1/31/2006	1/31/2006	1/31/2007
601.14	General University Policies	Social Security Number Privacy Policy Renamed and revised	12/12/2005		12/9/2005		12/13/2005
602.2	Development	Gift Acceptance	11/22/2005		10/17/2005		11/30/2005
501.4-1	Human Resources	Travel and Business Hosting – Appendix A-1 mileage change	10/10/2005		10/1/2005		10/11/2005
601.18	Human Resources	Violence in the University Community – added Link	10/7/2005		10/11/2005		10/11/2005
518.1	Business and Finance	Payroll Controls	9/19/2005		7/1/2005		9/19/2005
	Human Resources	Only change was adding ‘with the exception of those represented by a bargaining unit’ to the Applies To: 201.67, 201.68, 201.69, 201.69-1, [201.71 – changed to All Employees]	8/30/2005		7/1/2005		9/16/2005
203.1	Staff Benefits	Basic Long Term Disability Plan	8/29/2005		9/1/2005		9/13/2005
203.1-1	Staff Benefits	Expanded Long Term Disability Plan	8/29/2005		9/1/2005		9/13/2005
203.2	Staff Benefits	Health and Welfare Benefits [renamed]	8/29/2005		9/1/2005		9/13/2005
	Staff Benefits	203.3, 203.4, 203.7, 203.9, 203.10 Combined into 203.2	8/29/2005		9/1/05 Deleted		9/13/2005
203.5	Staff Benefits	Retirement Savings Plan [renamed]	8/29/2005		9/1/2005		9/13/2005

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
203.6	Staff Benefits	Blood Donations	8/29/2005		9/1/05 Deleted		9/13/2005
501.9	Business and Finance	Policy on Retroactive Salary Distribution Changes	9/7/2005	7/1/05 NEW			9/12/2005
501.1	Business and Finance	Policy on Effort Certification	9/7/2005	6/1/05 NEW			9/12/2005
201.69	Human Resources	Tuition Support Program	8/15/2005		8/1/2005		8/1/2005
	Human Resources	Only change made was adding 'with the exception of those represented by a bargaining unit' to the Applies To:	7/19/2005		7/1/2005		7/29/2005
		201.1, 201.3, 201.6, 201.7, 201.8, 201.11, 201.12, 201.22, 201.24, 201.26, 201.26-1, 201.27, 201.29, 201.30, 201.30-3, 201.31, 201.33, 201.34, 201.37, 201.39, 201.40, 201.41, 201.42, 201.43, 201.45, 201.47, 201.49, 201.51, 201.52					
201.38-1	Human Resources	Overtime	6/30/2005		7/1/2005		6/30/2005
201.65-1	Human Resources	Conflicts of Interest and Conflicts of Commitment	7/12/2005		7/15/2005		7/15/2005
601.24	General University Policies	Delegation of Authority to Bind the University to External Agreements on Business and Financial Matters	6/22/2005	7/1/05NEW			7/6/2005
201.36	Human Resources	On-Call Pay	6/30/2005		7/1/2005		6/30/2005
201.38	Human Resources	Overtime	6/30/2005		7/1/2005		6/30/2005
201.55	Human Resources	Shift Premium	6/30/2005		7/1/2005		6/30/2005
201.72	Human Resources	Reduction in Force	6/30/2005		7/1/2005		6/30/2005
520.1	Business and Finance	Acquisition, Use and Disposition of Property (Exclusive of Real Property)			6/7/2005		6/24/2005
201.23	Human Resources	Appt. of Relatives or Others with Close Personal or External Business Relationships; Procedures to Assure Equal Opportunity and to Avoid the Possibility of Favoritism (Nepotism)			6/16/2005		6/24/2005
601.8-1	General University Policies	Identification, Maintenance, and Preservation of Digital Records created by the University of Michigan			6/9/2005		6/24/2005
501.5	Business and Finance	General Accounts Receivable			9/24/2004		6/24/2005
519.2	Business and Finance	Workers' Disability Compensation			1/1/2005		6/24/2005
502.4	Sales and Cash Collections	Sales of Goods and Services to Non-University Entities and Federal Unrelated Business Income (UBI) Renamed and combined w/507.8			9/24/2004		6/24/2005
507.3	Purchasing	Membership in Professional Organizations			6/23/05 Deleted		6/24/2005
507.8	Purchasing	Policy on the Sales of Goods and Services to Non-University Entities Combined with 502.4			6/23/05 Deleted		6/24/2005
519.1	Business and Finance	Risk Management Services			6/23/05 Deleted		6/24/2005
201.35	Human Resources	Non-Discrimination			6/14/2005		6/14/2005
601.22-1	General University Policies	Employee-Student Relationships		5/23/05 NEW			5/24/2005
303.5	Research	Policy for Research with Human Participants		3/28/05 NEW			5/12/2005
201.93	Human Resources	Modified Duties for New Parents			5/10/2005		5/12/2005
601.23	General University Policies	Real Estate Transactions		4/11/2005			4/13/2005
201.38	Human Resources	Overtime			3/16/2005		4/5/2005
201.64	Human Resources	Vacation			3/16/2005		4/5/2005
201.69	Human Resources	Tuition Support Program			3/16/2005		4/5/2005
201.8	Human Resources	Emeritus/Emerita Titles - TITLE ONLY see 2/25			2/25/2005		4/4/2005
203.2	Benefits	Health Insurance: Blue Cross/Blue Shield, etc. being revised see Benefits web site					3/14/2005
203.3	Benefits	Health Insurance: Major Medical Expense Plans being revised see Benefits web site					3/14/2005
201.8	Human Resources	Grievance Procedure and Dispute Resolution			3/1/2005		3/3/2005

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
201.8	Human Resources	Emeritus Titles			2/25/2005		2/25/2005
501.4-1	Financial Operations	Travel Expense CHECKLIST ONLY			2/7/2005		2/15/2005
507.1	Purchasing	General Policy and Procedures			12/1/2004		2/15/2005
201.30-1	Human Resources	Leaves of Absence Without Salary			1/27/2005		1/28/2005
201.69-1	Human Resources	Special One-Year Non-Resident Tuition Differential Grant ...			1/27/2005		1/28/2005
201.91	Human Resources	Distinguished University Professorships			1/27/2005		1/28/2005
601.12	General University Policies	Institutional Data Resource Management Policy			1/24/2005		1/26/2005
201.3	Human Resources	Funeral Time			12/30/2004		12/30/2004
201.5	Human Resources	Work Rules and Conditions			12/30/2004		12/30/2004
201.6	Human Resources	Call Back Pay			12/30/2004		12/30/2004
201.7	Human Resources	Salary Programs			12/30/2004		12/30/2004
201.8	Human Resources	Grievance Procedure and Dispute Resolution			12/30/2004		12/30/2004
201.9	Human Resources	Consultation and Conciliation			12/30/2004		12/30/2004
201.12	Human Resources	Discipline			12/30/2004		12/30/2004
201.14	Human Resources	Faculty and Staff Assistance Program			12/30/2004		12/30/2004
201.15	Human Resources	Fitness for Duty			12/30/2004		12/30/2004
201.2	Human Resources	Employment of Minors			12/30/2004		12/30/2004
201.24	Human Resources	Employment of Students			12/30/2004		12/30/2004
201.26	Human Resources	Holidays			12/30/2004		12/30/2004
201.26-1	Human Resources	Season Days			12/30/2004		12/30/2004
201.29	Human Resources	Jury and Witness Pay			12/30/2004		12/30/2004
201.30-3	Human Resources	Seasonal Leave of Absence			12/30/2004		12/30/2004
201.34	Human Resources	New and Changed Positions			12/30/2004		12/30/2004
201.36	Human Resources	On Call Pay			12/30/2004		12/30/2004
201.39	Human Resources	Part-time Employment			12/30/2004		12/30/2004
201.43	Human Resources	Probationary Period			12/30/2004		12/30/2004
201.55	Human Resources	Shift Premium			12/30/2004		12/30/2004
201.57	Human Resources	Temporary Employment			12/30/2004		12/30/2004
201.61-1	Human Resources	Temporary Promotion			12/30/2004		12/30/2004
201.65	Human Resources	Work Outside the University			12/30/2004		12/30/2004
201.9	Human Resources	Duty Off-Campus			12/30/2004		12/30/2004
201.2	Human Resources	Apprenticeship Program			12/30/04 Deleted		12/30/2004
201.16	Human Resources	Employment Agencies and Search Firms			12/30/04 Deleted		12/30/2004
201.32	Human Resources	UM Hospitals & Employee Health Services			12/30/04 Deleted		12/30/2004
201.54	Human Resources	Service Awards			12/30/04 Deleted		12/30/2004
201.60-1	Human Resources	Staff Development Philosophy			12/30/04 Deleted		12/30/2004
201.63	Human Resources	Union and Staff Group Relations			12/30/04 Deleted		12/30/2004
201.66	Human Resources	Working Conditions			12/30/04 Deleted		12/30/2004
201.7	Human Resources	Sick Pay Exclusion Statement			12/30/04 Deleted		12/30/2004
520.1	Business and Financial Services	Acquisition, Use and Disposition of Property – RENAMED			10/6/2004		11/8/2004
601.11	General University Policies	Privacy and the Need to Monitor and Access Records – RENAMED			9/7/2004		9/7/2004
201.89	Independent Consultants	Services of Form G-2			6/22/2004		8/19/2004
201.69	Human Resources	Tuition Support Program			8/1/2004		8/18/2004
	Human Resources	Only change made was adding Coaches in the Athletics Job Family to the Applies To:			7/1/2004		7/1/2004

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
		201.8, 201.9, 201.11, 201.16, 201.20, 201.22, 201.24, 201.26, 201.26-1, 201.27, 201.29, 201.30, 201.30-3, 201.31, 201.33, 201.34, 201.37, 201.39, 201.40, 201.42, 201.45, 201.47, 201.49, 201.51, 201.52, 201.54, 201.55, 201.57, 201.60, 201.61, 201.61-1, 201.63, 201.66, 201.67, 201.68, 201.69, 201.69-1, 201.70, 201.71, 201.76, 201.85					
501.1	Business and Financial Services	Music Performance License Fees – renumbered to 601.20 not deleted 3/5/04			See below		6/28/2004
601.12	General University Policies	Institutional Data Resource Management Policy – added Web site only			6/28/2004		6/28/2004
500.1	Fiscal Responsibilities	Fiscal Responsibilities			3/30/2004		5/26/2004
518.1	Controller’s Office	Payroll Controls			3/30/2004		5/26/2004
203.8	Benefits Office	Periodic Health Appraisal Unit			5/5/04 Deleted		5/6/2004
601.12	General University Policies	Institutional Data Resource Management Policy			4/7/2004		4/8/2004
601.22	General University Policies	Faculty-Student Relationships		NEW 4/2/04			4/5/2004
601.13	General University Policies	Identification and Access Control Cards			4/2/2004		4/5/2008
501.6	Business and Financial Services	Acceptance of Credit Card Payments			2/13/2003		3/5/2004
502.1	Business and Financial Services	Cashier’s Office and Departmental Cash Management			2/10/2004		3/5/2004
501.2-1	Business and Financial Services	Imprest Cash Funds			3/11/03		3/5/2004
520.1	Business and Financial Services	Property Control – Renumbered from 507.2			2/19/2003		3/5/2004
515.1	Business and Financial Services	University Mail Service			3/17/2003		3/5/2004
601.2	General University Policies	Music Performance License Fees – Renumbered from 501.1			1/31/2003		3/5/2004
601.21	General University Policies	Parking and Transportation Services –Consolidated from 514.1, 511.1, Renumbered			3/3/2003		3/5/2004
507.7	Business and Financial Services	Vending Services – see Purchasing Web site			1/23/04 Deleted		3/5/2004
512.1	Business and Financial Services	Requisitioning Voice & Data Telecommunications Service – see Web site			1/23/04 Deleted		3/5/2004
602.7	General University Policies	Development - Budget & Administration – see Web site			1/23/04 Deleted		3/5/2004
603.1	General University Policies	Office of Marketing Communications – see Web site			1/23/04 Deleted		3/5/2004
603.3	General University Policies	Michigan Radio – see Web site			1/23/04 Deleted		3/5/2004
603.6	General University Policies	Public Relations, Medical Center – see Web site			1/23/04 Deleted		3/5/2004
603.7	General University Policies	News & Information Services/Media Relations – see Web site			1/23/04 Deleted		3/5/2004
607.1	General University Policies	Facilities and Services – see Michigan League Web site			1/23/04 Deleted		3/5/2004
502.2	Business and Financial Services	Cash Receipts – Consolidated into other SPG –502.1			1/23/04 Deleted		3/5/2004
511.1	Business and Financial Services	Transportation Services – Consolidated into other SPG –601.21			1/23/04 Deleted		3/5/2004
514.1	Business and Financial Services	Parking Operations – Consolidated into other SPG –601.21			1/23/04 Deleted		3/5/2004
517.1	Business and Financial Services	Surplus Property/Equipment – Consolidated into other SPG 507.2			1/23/04 Deleted		3/5/2004
517.2	Business and Financial Services	Scrap – Consolidated into other SPG –507.2			1/23/04 Deleted		3/5/2004
518.2	Business and Financial Services	Off-Campus Use of University Equipment – Consolidated into other SPG –507.2s			1/23/04 Deleted		3/5/2004
601.5	General University Policies	Microcomputer Acquisition, Usage and Disposal – Consolidated into other SPG 507.2			1/23/04 Deleted		3/5/2004
501.4	Business and Financial Services	Authorized Signers and Authorized Users			1/23/04 Deleted		3/5/2004
501.3	Business and Financial Services	Transfer Voucher			1/23/04 Deleted		3/5/2004
501.2-2	Business and Financial Services	Vendor Payments & Other Disbursements			1/23/04 Deleted		3/5/2004
601.18	General University Policies	Violence in the University Community			2/2/2004		2/11/2004
		Travel and Business Hosting Expense Policies and Procedures			2/10/2004		2/11/2004
501.4-1	Business and Financial Services	Appendix E – Procedures for Gifts, Awards and Prizes					

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
501.4-1	Business and Financial Services	Travel and Business Hosting Expense Policies and Procedures			1/1/2004		1/6/2004
		Travel Expense CHECKLIST ONLY					
201.36	Human Resources	On-Call Pay FIXED 2 TYPOs					10/9/2003
201.69	Human Resources	Tuition Support Program			8/1/2003		8/19/2003
		SPG Update Process Added to Home Page		7/30/2003			7/30/2003
602.2	Development	Gift Acceptance – REVISED – replaces 602.3 and 602.12			6/9/2003		7/21/2003
602.3	Development	Gift Agreements			7/21/2003		7/21/2003
					DELETED		
602.12	Development	Gift Administration			7/21/2003		7/21/2003
					DELETED		
501.4-1	Business and Financial Services	Travel and Business Hosting Expense Policies and Procedures			6/5/2003	6/16/2003	
		Travel Expense CHECKLIST ONLY					
601.18	General University Policies	Violence in the University Community		4/1/2003		5/6/2003	
601.4	General University Policies	Smoking on University Premises			4/16/2003	5/6/2003	
303.4	Research	Revised Policy on Intellectual Properties: including their Disclosure, Commercialization, and Distribution of Revenues from Royalties and Sale of Equity Interests					
					3/24/2003	4/28/2003	
601.7	General University Policies	Proper Use of Information Resources, Information Technology, and Networks at the University of Michigan					
					12/5/2002	4/28/2003	
601.3-2	General University Policies	Ownership of Copyrighted Works Created at or in affiliation with the University of Michigan		NEW			
				11/14/2002		4/28/2003	
601.19	General University Policies	Identity Misrepresentation		NEW			
				1/17/2003		4/28/2003	
501.1	Copyright	Non-Dramatic Musical Performance License Fees CORRECTED REVISION DATE TO 3/1/97					
							12/24/2002
201.12	Human Resources	Discipline – RELOAD UPDATED VERSION 10/1/01					12/24/2002
507.1	Purchasing	General Policy and Procedures			8/15/2002		10/14/2002
201.69	Human Resources	Tuition Support Program – Attachment Only			9/13/2002		9/13/2002
201.69	Human Resources	Tuition Support Program			8/1/2002		8/5/2002
201.2	Human Resources	Employment of Minors-CORRECTED TYPO ON AGE pg. 2		Said 6 instead of	5/7/2002		5/7/2002
501.4-1	Business and Financial Services	Travel and Business Hosting Expense Policies and Procedures			3/21/2002		3/21/2002
		Travel Expense CHECKLIST ONLY					
201.11	Human Resources	Sick Pay Plan			1/1/2002		2/28/2002
201.4	Human Resources	Termination of Employment			1/1/2002		2/28/2002
201.43	Human Resources	Probationary Period			10/1/2001		2/28/2002
201.64	Human Resources	Vacation			1/1/2002		2/28/2002
RELOAD	With Acrobat 5.0	515.01					11/20/2001
RELOAD	With Acrobat 5.0	201.20, 500.01, 501.4-1, 502.04, 601.11					11/19/2001
601.13	General University Policies	Identification and Access Control Cards			10/1/2001		11/1/2001
201.12	Human Resources	Discipline (Performance and Conduct Standards)			10/1/2001		10/8/2001
201.2	Human Resources	Employment of Minors			9/1/2001		9/24/2001
201.69	Human Resources	Tuition Support Program (effective for courses beginning 5/1/00)			8/1/2001		8/28/2001
201.15	Human Resources	Fitness for Duty		7/13/2001			8/28/2001

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
201.30-2	Human Resources	Sabbatical Leave			5/1/2001	5/21/2001	
201.49	Human Resources	Rehire, Reinstatement and Credit for Prior Service			5/1/2001	5/21/2001	
501.4-1	Business and Financial Services	Travel and Business Hosting Expense Policies and Procedures			3/13/2001	3/26/2001	
		Travel/Business Hosting Advance FORM ONLY					
201.94	Human Resources	Weapon Possession		3/12/2001		3/26/2001	
501.4-1	Business and Financial Services	Travel and Business Hosting Expense Policies and Procedures					
		RENAMED and REVISED – replaces 501.4-2 and 518.1-1			3/1/2001	3/5/2001	
501.4-2	Business and Financial Services	Hosting Activities			3/1/01 Deleted		
						3/5/2001	
518.1-1	Business and Financial Services	Awards, Gifts and Prizes			3/1/01 Deleted	3/5/2001	
201.8	Human Resources	Grievance Procedures and Dispute Resolution-ADDED ATTACH					
501.7	Business and Financial Services	Research Subject Fees			½/01	1/25/2001	
201.63	Human Resources	Union and Staff Group Relations			1/1/2001	1/25/2001	
201.81	Human Resources	Retirement Furlough			1/12/2001	1/25/2001	
201.8	Human Resources	Grievance Procedures and Dispute Resolution			10/1/2000	11/14/2000	
201.12	Human Resources	Discipline (Performance and Conduct Standards)			10/1/2000	11/14/2000	
601.17	General University Policies	Commercial Notetaking		NEW		11/14/2000	
				10/31/2000			
201.5	Human Resources	Work Rules and Conditions – RENAMED and REVISED replaces 201.62, 201.79, and Bulletin Boards 201.5			10/1/1999	8/4/2000	
201.62	Human Resources	Uniforms			10/1/1999	8/4/2000	
					DELETED		
201.79	Human Resources	Dress and Appearances Standards			10/1/1999	8/4/2000	
					DELETED		
501.4-1	Business and Financial Services	Travel Policy and Procedures – Checklist Only			7/5/2000	7/5/2000	
201.11	Human Resources	Sick Pay Plan			7/1/2000	6/5/2000	
502.3	Sales and Cash Collections	Michigan Sales and Use Tax – FORM ONLY			3/21/2000	6/5/2000	
201.57	Human Resources	Temporary Employment			5/16/2000	5/23/2000	
201.24	Human Resources	Employment of Students			5/16/2000	5/23/2000	
201.69	Human Resources	Tuition Support Program (effective for courses beginning 5/1/00)					
					3/23/2000	3/24/2000	
201.69	Human Resources	Tuition Support Program (effective for courses beginning 5/1/00)					
					2/25/2000	3/20/2000	
501.4-1	Business and Financial Services	Travel Policy and Procedures – FORM ONLY			2/25/2000	3/1/2000	
601.2-1	General University Policies	Procedure to Update University Records in the Case of Inactive Academic Programs		NEW			
				2/25/2000		3/1/2000	
201.72	Human Resources	Reduction in Force			2/1/2000	2/11/2000	
512.3	Voice and Data Telecommunications	Telephones in Private Residences			10/21/1999	2/11/2000	
203.8	Benefits Office	Periodic Health Appraisal Unit			1/1/2000	2/11/2000	
518.3	Mortgages	Faculty/Staff First Mortgage Loan Program			DELETED		
					1/21/2000	2/11/2000	
201.27	Human Resources	Emergency Closing			11/1/1999	12/6/1999	
201.3	Human Resources	Funeral Time			11/10/1999	12/6/1999	
201.26	Human Resources	Holidays – Sentence left out when rekeyed in '95			11/5/1999	11/5/1999	
201.14	Human Resources	Faculty and Staff Assistance Program/Mworks					

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
		Employee Assistance Program			9/15/99	10/18/1999	
502.3	Sales and Cash Collections	Michigan Sales and Use Tax FORM ONLY			6/25/1999	7/6/1999	
201.49	Human Resources	Rehire, Reinstatement and Credit for Prior Service			5/1/1999	5/17/1999	
201.35	Human Resources	Non-Discrimination DEPT NAME CHANGE			4/13/1999	5/6/1999	
201.86	Independent Consultants	Services of Form G-2 FORM ONLY			4/28/1999	5/6/1999	
201.11-1	Human Resources and Affirmative Action	Sick Leave Plan			8/7/1998	9/11/1998	
201.86	Independent Consultants	Services of Form G-2			7/1/1998	9/11/1998	
517.1	Property Disposition	Surplus Property/Equipment			8/7/1998	9/3/1998	
517.2	Property Disposition	Scrap			8/7/1998	9/3/1998	
201.1	Personnel	Put correct application in [instead of Faculty]				5/27/1998	
507.1	Purchasing	General Policies and Procedures			4/27/1998	5/20/1998	
601.13	General University Policies and Procedures	Identification and Access Control Cards			4/1/1998	4/22/1998	
512.2	Telephone Services	Personal Long Distance Use of Phones, Cellular Phones, and Facsimiles			2/1/1998	4/1/1998	
512.3	Telephone Services	Telephones in Private Residences and Cellular Telephones			2/1/1998	4/1/1998	
500.1	Business and Finance Services	Fiscal Responsibilities of a Project Director			9/1/1997	4/1/1998	
201.29	Human Resources and Affirmative Action	Jury and Witness Pay			2/15/1998	3/12/1998	
601.13	General University Policies and Procedures	Identification and Access Control Cards			2/1/1998	2/5/1998	
601.7-1	General University Policies and Procedures	Responsibility for Maintaining Information Technology Backup and Recovery Procedures		10/30/1997		1/20/1998	
201.9	Human Resources and affirmative Action	Consultation and Conciliation		12/1/1997		1/20/1998	
201.4	Human Resources and Affirmative Action	Termination of Employment			11/26/1997	1/20/1998	
502.3	Sales and Cash Collections	Michigan Sales and Use Tax			5/30/1997	9/29/1997	
604.1	Business and Financial Services	Department Record Retention For Business and Financial Records			5/30/1997	9/26/1997	
601.16	General University Policies and Procedures	Policy and Guidelines Regarding Electronic Access to Potentially Offensive Material		7/10/1997		7/25/1997	
601.15	General University Policies and Procedures	Internet Addressing: IP Address Standards at the University of Michigan		5/6/1997		7/25/1997	
601.15-1	General University Policies and Procedures	Domain Name System Standards at the University of Michigan		5/6/1997		7/25/1997	
507.2	Property Control	Procedure for Transfer of Research Property Purchased by Grants and Contracts			7/8/1997	7/25/1997	
507.9	Purchasing	Equipment Purchases – Agency Accounts			DELETE		
					7/8/1997		
517.1	Property Disposition	Surplus Property/Equipment			7/3/1997	7/30/1997	
517.2	Property Disposition	Scrap			7/3/1997	7/25/1997	
601.8-1	General University Policies and Procedures	Identification, Maintenance, and Preservation of Electronic Records Created by University of Michigan		5/20/1997		7/8/1997	
518.1	Controller's Office	Payroll Controls for Payments to Temporary Staff			3/1/1997	7/8/1997	
501.2-1	Business and Financial Services	Imprest Cash Fund			3/1/1997	6/6/1997	
501.2-2	Business and Financial Services	Vendor Payments and Other Disbursements			3/1/1997	6/19/1997	

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
501.4	Business and Financial Services	Authorized Signers and Authorized Users			5/29/1997	6/17/1997	
518.1-1	Business and Financial Services	Awards, Gifts and Prizes			10/1/1996	6/19/1997	
501.8	Business and Financial Services	Lump Sum Advance Policy and Procedures		3/1/1997		6/18/1997	
507.6	Travel Management Program	Travel Arrangements			DELETE		
		Incorporated into Travel/Hosting spg's			4/16/1997		
501.1	Copyright	Non-Dramatic Musical Performance License Fees			5/2/1996	4/14/1997	
501.3	Business and Financial Services	Transfer Voucher			2/1/1997	4/14/1997	
501.5	Business and Financial Services	General Accounts Receivable			3/1/1997	4/14/1997	
501.6	Business and Financial Services	Merchant Credit Cards			3/1/1997	4/15/1997	
502.1	Cashier's Office	General Policies and Procedures			3/1/1997	5/1/1997	
502.2	Sales and Cash Collections	Cash Receipts			3/1/1997	4/15/1997	
502.4	Sales and Cash Collections	Federal Unrelated Business Income		3/19/1997		4/14/1997	
601.13	General University Policies and Services	Identification and Access Control Cards			3/1/1997	4/14/1997	
501.4-1	Business and Finance	Travel Policy and Procedures – CHECKLIST ATTACHMENT ONLY			3/11/1997	4/2/1997	
501.4-2	Business and Finance	Hosting Activities – CHECKLIST ATTACHMENT ONLY			3/11/1997	4/2/1997	
303.4	Research	Revised Policy on Intellectual Properties: including their Disclosure, Commercialization, and Distribution of Revenues from Royalties and Sale of Equity Interests				3/24/1997	
				NEW to SPG 3/18/1997			
511.1	Transportation Services	Transportation Services			10/1/1996	12/20/1996	
201.2	Human Resources & Affirmative Action	Employment of Minors			7/1/1996	12/12/1996	
201.54	Human Resources & Affirmative Action	Service Awards			9/24/1996	11/2/1996	
501.4-2	Business and Finance	Hosting Activities			7/1/1996		
501.4-1	Business and Finance	Travel Policy and Procedures			7/1/1996		
201.69-1	Human Resources & Affirmative Action	Special One-Year Tuition Diff Grant for Newly Recruited Faculty and Staff, etc.				11/2/1996	
				REISSUED	6/25/1996		
201.18	Human Resources & Affirmative Action	Employment of Non-U.S. Citizens			2/20/1995	11/2/1996	
601.7	General University Policies and Procedures	Proper Use of Information Resources, Information Technology, and Networks at the UM				9/12/1996	
					8/27/1996		
601.14	General University Policies and Procedures	Discontinuation of Use of Social Security Numbers as Common Identifiers at the U-M		6/3/1996		6/5/1996	
201.69-1	Personnel	Grant to pay the difference between in- and out- of state tuition at U-M			DELETE		
					1/11/1996		
512.2	ITD Operations Management	Personal Long Distance Phone Calls			6/1/1995	9/6/1995	
502.3	Sales and Cash Collections	Michigan Sales and Use Tax			5/22/1995	7/3/1995	
201.4	Human Resources & Affirmative Action	Termination of Employment			4/1/1995	7/5/1995	

SPG Number	Section Name	Policy Title	Date Received	Issue Date	Revised or Deleted Date	Transferred Online	Review Date
201.68	Human Resources & Affirmative Action	Moving and Relocation Expenses			4/1/1995	7/19/1995	
201.84	Human Resources & Affirmative Action	EEP/Affirmative Action Policy for Individuals with Disabilities				6/10/1995	
					3/1/1995		
201.86	Independent Consultants	Services of (Form G-2)			3/1/1995	7/5/1995	