

Standard Practice Guide Policies

Solicitations, Collections, and Donations

201.56

Applies to: All Staff Groups

I. Policy

In order to minimize personal inconvenience and interference with orderly operations, no employee shall sell, solicit or promote subscriptions, pledges, memberships or other types of support for any drives, campaigns, causes or organizations on University property during working time. The distribution or circulation of leaflets, pamphlets, circulars, cards or other literature is not permitted during working time or in work areas, unless specifically authorized by the Executive Vice President and Chief Financial Officer, the Executive Vice President for Academic Affairs, or their designated representative.

Notes

This policy was reviewed in September 2013. No changes were made.

This SPG was reviewed and updated with correct titles on February 22, 2018.

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Applies To:

All Staff Groups

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