

Standard Practice Guide Policies

Duty Off-Campus

201.90

Applies to: Instructional and Primary Staff not covered by a collective bargaining agreement

I. POLICY

When a University Instructional, or Primary staff member's duties require activities at a site away from one of the three campus locations for a period of one month or more, this shall be noted by placing the individual in a Duty Off-Campus (DOC) status for the appropriate period.

II. REGULATIONS AND DEFINITIONS

- A. The granting of Duty Off-Campus status for instructional faculty shall be reported to the Regents.
- B. Since assignments and salary are continued during the Duty Off Campus period, there is no effect on any of the faculty member's benefits.
- C. See also "SPG 201.51 (/policy/201.51), Remote Location Pay and Reimbursement of Dependent Relocation Costs."

Notes

This SPG was updated on June 22, 2023 to remove Librarians, Curators and Archivists who are covered by a collective bargaining agreement.

This policy was reviewed in July 2018. No changes were made.

This policy was reviewed in September 2013. No changes were made.

SPG Number:

201.90

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Date Issued:

December 22, 2024

University
Last Human
Updated: Resources

June
22,
2023 and
the
Office

Next of
Review the
Date: Provost
June and
22, Executive
2028 Vice
President
for
Academic
Affairs

Primary
Contact:
University
Human
Resources
and
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Office
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the
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and
Executive
Vice
President
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Academic
Affairs

Related Policies:

Remote Location Pay and Reimbursement of Dependent Relocation Costs (/policy/201.51)

Related Links:

Regents' Bylaw 5.21 (<https://regents.umich.edu/governance/bylaws/chapter-v-the-faculties-and-academic-staff/>)

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